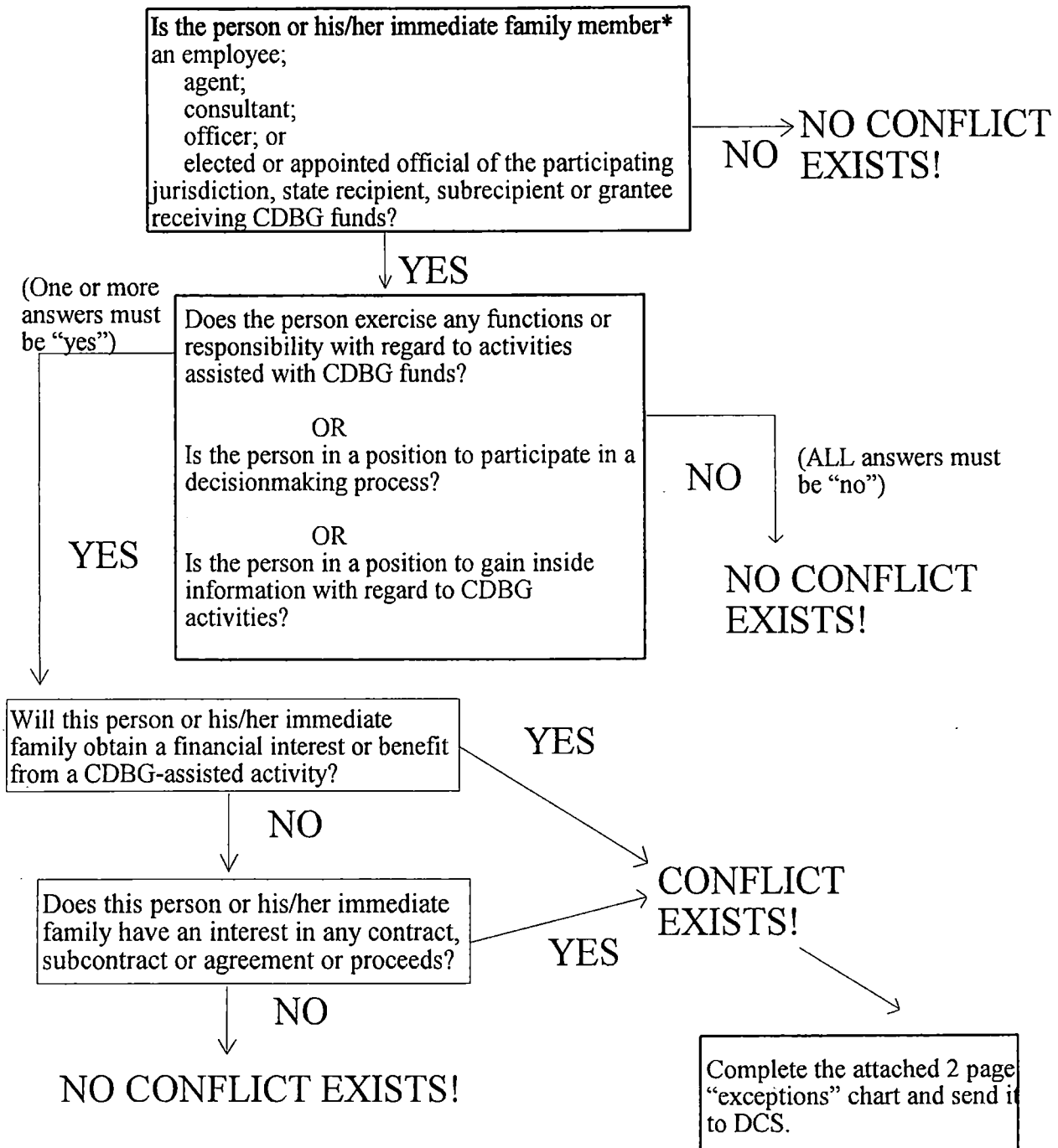


CONFLICT OF INTEREST FLOWCHART



*NOTE: "Immediate family member" is defined to include parents, spouse and children.

FACTORS TO BE CONSIDERED FOR EXCEPTIONS TO
CONFLICT OF INTEREST
AND
DECISIONS TO THE FACTORS
IN ACCORDANCE WITH
CDBG - 24 CFR 570.489 (h) (5)

Project _____

Persons Covered By Conflict Of Interest _____

Requirement #1	Has there been a disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how the disclosure was made?
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Requirement #2	Has an opinion of the attorney for the unit of local government been made that states the interest for which the exception is sought would not violate state or local law.
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Factor #1	Would the exception provide a significant cost benefit or an essential degree of expertise to the program or project which would otherwise not be available?
Decision #1	
Factor #2	Was an opportunity provided for open competitive bidding or negotiation?
Decision #2	
Factor #3	Was the persons affected a member of a group or class of LMI persons intended to be the beneficiaries of the assisted activity, and this exception will permit such person to receive generally the same interests or benefits as are being available or provided to the group or class?
Decision #3	
Factor #4	Was the affected person withdrawn from his or her functions or responsibilities, or the decision making process with respect to the specific assisted activity in question?

Decision #4	
Factor #5	Was the interest or benefit present before the affected person was in position to receive CDBG or HOME funds?
Decision #5	
Factor #6	Would undue hardship result either to the State or the unit of general local government or the persons affected when weighed against the public interest served by avoiding the prohibited conflict?
Decision #6	
Factor #7	Are there any other relevant considerations?
Decision #7	
FINAL DECISION	
<input type="checkbox"/> Exception to Conflict of Interest Accepted <input type="checkbox"/> Exception to Conflict of Interest Rejected	
<hr/> Signature	<hr/> Date