

2020-2021 REGISTERED INSTALLER AND INSPECTOR MANUFACTURED HOME APPLICATION

NORTH DAKOTA DEPARTMENT OF COMMERCE
 DIVISION OF COMMUNITY SERVICES
 SFN 58299 (12/19)

| | | |
|---|---------|---------------------|
| (Check one) <input type="checkbox"/> New Registration <input type="checkbox"/> Registration Renewal (Registration No. _____) | | Date of Application |
| Name | Address | |
| City | State | ZIP Code |
| Email | Phone | Cell |

Check Appropriate Box:

- FEBRUARY 19, 2020 – Radisson Hotel, Rembrandt Room**
 605 East Broadway Avenue, Bismarck, ND 58501 • 701-255-6000
 This training is held in conjunction with the North Dakota Manufactured Housing Association Annual Meeting
NOTE: A late fee of \$25 will be assessed for all registrations after the January 15, 2020 deadline.
 - 9:00 a.m. - 12:00 p.m. – Existing Inspector Refresher
 - 1:00 p.m. - 5:00 p.m. – Existing Installer Refresher

- MAY 19, 2020 – Great River Energy • 1611 East Century Ave. #200, Bismarck, ND 58503 • 701-442-7660**
NOTE: A late fee of \$25 will be assessed for all registrations after the April 17, 2020 deadline.
 - 9:00 a.m. - 12:00 p.m. – Existing Installer Refresher
 - 1:00 p.m. - 5:00 p.m. – Existing Inspector Refresher

- MAY 19, 2020 – Great River Energy • 1611 East Century Ave. #200, Bismarck, ND 58503 • 701-442-7660**
NOTE: A late fee of \$25 will be assessed for all registrations after the April 17, 2020 deadline.
 - 9:00 a.m. - 5:00 p.m. – New Installer, New Inspector, or Online Training Recipient

Required Attachments:

- Registered Installer and Inspector Application (SFN 58299) must be **NOTARIZED**
- **INSTALLERS ONLY** - Copy of contractor’s liability insurance in the amount not less than \$100,000 with provision to notify the DCS upon cancellation (**INSURANCE MUST ACCOMPANY APPLICATION**)
- **INSTALLERS ONLY** - Copy of letter of credit, certificate of deposit, or surety bond in the amount of \$10,000 with provision to notify the DCS upon cancellation (**BOND MUST ACCOMPANY APPLICATION**)
- Copy of valid driver’s license or copy of birth certificate (**NEW INSTALLERS OR INSPECTORS ONLY**)

Application Fee must accompany this form and submitted by January 15, 2020 for the February 19, 2020 training.
 Please make checks payable to: **ND Department of Commerce**

| | |
|--|-----------------|
| <input type="checkbox"/> Registration | \$150.00 |
| <input type="checkbox"/> Training Fee | 50.00 |
| <input type="checkbox"/> Training Manual (if needed) | <u>25.00</u> |
| Total | \$225.00 |

NOTE: A late fee of \$25 will be assessed for all registrations received after the deadlines listed above.

I, the undersigned principal (applicant), do hereby declare under penalty of perjury, that all information provided in this application is accurate to the best of my knowledge.

Applicant Signature

State of _____

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20 _____ by

Applicant Name

Notary Public

My Commission Expires _____

SEND TO: Manufactured Home Program • Division of Community Services • PO Box 2057 • Bismarck, ND 58502-2057